

WORKFORCE DEVELOPMENT COUNCIL ADMINISTRATIVE COMMITTEE MEETING AGENDA

THURSDAY, February 21, 2019

10:30 A.M. -12:00 P.M.

JOB SERVICE CUSTOMER SERVICE
OFFICE:

1601 E CENTURY AVE, BISMARCK ND 58503

DESKTOP VIDEO PARTICIPANTS:

TO CONNECT FROM A WEB BROWSER (CHROME RECOMMENDED):

[HTTPS://JOIN.ND.GOV/1676088](https://join.nd.gov/1676088)

AUDIO PARTICIPANTS:

AUDIO ONLY ACCESS NUMBER: (701) 328-7950 / CODE: 675993#

TIME	AGENDA ITEM	PRESENTER
10:30 a.m.	Call Meeting to Order – Review Agenda Approve Minutes – December 20, 2018	Dave Farnsworth
10:45 a.m.	HB 1171 WIOA In-Demand Occupations List	Michelle Kommer
12:00 p.m.	Adjourn	

WORKFORCE DEVELOPMENT COUNCIL

Minutes of the

**WORKFORCE DEVELOPMENT COUNCIL
ADMINISTRATIVE COMMITTEE**

Thursday, February 21, 2019

Job Service Customer Service Office and Via conference call

Michelle Kommer called the meeting to order at 10:00 am.

Members present: Michelle Kommer, Robyn Throlson, Wayde Sick, Stan Schauer

Staff present: Tammy Barstad, Ruth Lacher

Guests present: Bryan Klipfel, Jennifer Weber, Perry Lubbers

It was moved by Wayde Sick, seconded by Robyn Throlson, and carried on a voice vote that the minutes of the December 20, 2018 Administrative Committee minutes be approved as distributed.

**HB 1171
WIOA In-Demand Occupations List**

HB 1171 stipulates that the ND Workforce Development Council in cooperation with Job Service North Dakota shall use available labor market information to determine annually the eligible high demand and emerging occupations in this state. The ND University System and the ND Workforce Development Council shall compile a list of qualifying educational programs by April 1st of each year. Qualifying educational programs may include degree or certification programs.

Changes for consideration of the current In Demand Occupations List:

- Include SOC codes for cross-walk to CIP codes by NDUS.
- Two lists - one with SOC codes for internal work and the other a more user-friendly look for the public.

Questions concerning the development of the list:

- Do we want this list to be more exclusive with consideration of just the top 25 occupations?
- Do we want it to be more open for funding possibilities?
- How are we accounting for the future, where will there be more jobs in some areas and fewer jobs in others?
- What should the substantive review include?
- Would input from industry be beneficial and add credibility to the development of this list?

The final list impacts CTE, HB 1171, other scholarships/student loan buy downs, and WIOA.

Action Items:

- Develop a list of users of the In-Demand Occupations List
- WDC Executive Committee will review and discuss at their next meeting

Adjourn 10:57 am – It was moved by Robyn Throlson, seconded by Wayde Sick to adjourn the meeting.